



Culture, Heritage and Libraries Committee

Date: MONDAY, 18 DECEMBER 2017
Time: 11.00 am
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

Graham Packham (Chairman)	Deputy Tom Hoffman
Vivienne Littlechild (Deputy Chairman)	Ann Holmes
Deputy John Absalom	Deputy Wendy Hyde
Munsur Ali	Deputy Jamie Ingham Clark
Alexander Barr	Andrew Mayer
Deputy John Bennett	Jeremy Mayhew
Peter Bennett	Wendy Mead (Chief Commoner)
Deputy David Bradshaw	Sylvia Moys
Tijs Broeke	Barbara Newman
Deputy Michael Cassidy	Judith Pleasance
Thomas Clementi	Deputy Richard Regan
Deputy Kevin Everett	Deputy Dr Giles Shilson
Anne Fairweather	Jeremy Simons
Alderman John Garbutt	Mark Wheatley
Alderman Sir Roger Gifford	Deputy the Rev. Stephen Haines
Prem Goyal	
Caroline Haines	
Graeme Harrower	

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Lunch will be served in the Guildhall Club at 1.00pm
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

PLEASE NOTE: Those items which might be approved or noted, without discussion, are marked with a (). It is open to any Member to request that an item be 'unstarred' and subject to discussion. Members may inform the Town Clerk of this request prior to the meeting, or the Chairman at the start of the meeting.*

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To approve the public minutes and non-public summary of the meeting held on 4th September 2017.

For Decision
(Pages 1 - 6)

4. **CITY OF LONDON CORPORATION LIBRARY SERVICES, TOGETHER WITH AN UPDATE ON BUSINESS PLAN OBJECTIVES (2017/18) FOR LIBRARY SERVICES**

A presentation of the Head of Barbican and Community Libraries.

For Information

5. **MINUTES FROM SUB COMMITTEES ***

To receive the draft public minutes of the:

Benefices Sub Committee – held on 5th October 2017.

Keats House Consultative Committee – held on 7th November 2017.

For Information
(Pages 7 - 14)

6. **TERMS OF REFERENCE***

Report of the Town Clerk.

For Decision
(Pages 15 - 16)

7. **CITY INFORMATION CENTRE: ANNUAL SURVEY FINDINGS 2017/18**

Report of the Assistant Town Clerk (Culture Mile Director).

Please note there is a non-public appendix in respect of this report at item 20 on part 2 of this agenda.

For Information
(Pages 17 - 22)

8. **DRAFT DEPARTMENTAL BUSINESS PLANS 2018/19 - TOWN CLERK'S CULTURAL SERVICES; OPEN SPACES AND HERITAGE; BARBICAN AND COMMUNITY LIBRARIES**

Report of the Assistant Town Clerk (Culture Mile Director), Director of Open Spaces and Director of Community and Children's Services.

For Information
(Pages 23 - 46)

9. **REVENUE AND CAPITAL BUDGETS 2018/19**

Report of the Chamberlain, the Assistant Town Clerk and Culture Mile Director, the Director of Open Spaces and the Director of Children's and Community Services.

For Decision
(Pages 47 - 60)

10. **OPEN SPACES DEPARTMENT BUSINESS PLAN 2017-2018 - Q2 MONITORING REVIEW**

Report of the Director of Open Spaces.

For Decision
(Pages 61 - 74)

11. **A RESOLUTION FROM THE POLICY AND RESOURCES COMMITTEE IN RESPECT OF THE CITY OF LONDON CORPORATION POCKET BOOK ***

Town Clerk to be heard.

For Information
(Pages 75 - 76)

12. **DECISIONS TAKEN SINCE THE LAST MEETING UNDER DELEGATED AUTHORITY/URGENCY PROVISION ***

Report of the Town Clerk.

For Information
(Pages 77 - 78)

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

14. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**

15. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-public Agenda

16. NON- PUBLIC MINUTES*

To approve the non-public minutes of the meeting held on 4th September 2017.

For Decision
(Pages 79 - 80)

17. NON- PUBLIC MINUTES OF THE BENEFICES SUB COMMITTEE*

To receive the non-public minutes of the meeting held on 5th October 2017.

For Information
(Pages 81 - 82)

18. REPLACEMENT MODEL FOR THE CITY OF LONDON FESTIVAL AND THE 2017/19 OUTDOOR ARTS PROGRAMME, WITH AN UPDATE ON BUSINESS PLAN OBJECTIVES (2017/18) FOR CULTURAL AND VISITOR DEVELOPMENT*

A presentation from the Head of Cultural and Visitor Development.

Members are asked to note the report and minute from the Culture, Heritage and Libraries Committee held on 24 October 2016 in respect of this matter and attached herewith.

For Information
(Pages 83 - 90)

19. ANNUAL REPORT ON WAIVERS *

Report of the Chamberlain.

For Information
(Pages 91 - 100)

20. CITY INFORMATION CENTRE: STATUS REPORT AND ANNUAL SURVEY

A non-public appendix in respect of item 7 on this agenda.

For Information
(Pages 101 - 102)

21. THE SALE OF TWO CARRIAGES - PROGRESS REPORT

Report of the City Surveyor.

For Decision
(Pages 103 - 110)

22. LORD MAYOR'S STATE COACH - CONSERVATION AND REPAIR*

Report of the Director of the Built Environment.

This report was approved by the Projects Sub Committee on 8th November 2017.

For Information
(Pages 111 - 126)

23. **TOWER BRIDGE AND THE MONUMENT PERFORMANCE REPORT APRIL - SEPTEMBER 2017**

Report of the Director of Open Spaces.

For Information
(Pages 127 - 138)

24. **TOWER BRIDGE AND THE MONUMENT PRICING REVIEW FOR 2018/19**

Report of the Director of Open Spaces.

For Decision
(Pages 139 - 150)

25. **THE MONUMENT VISITOR CENTRE***

Report of the Director of Open Spaces.

This report will be presented to the Projects Sub Committee, for Decision, on 11th December 2017.

For Information
(Pages 151 - 158)

26. **NON- PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

27. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**